



Job Title: Young Adults/CO Intern	Created on: 4/3/18
Reports To: Young Adults/CO Pastor	Last Updated: 4/3/18

General Description

The Young Adults Intern is responsible for assisting the Young Adults Ministry team with all planning, preparation, and execution of all summer ministry related events.

Essential Job Functions

1. Service

- Planning, Organizing & Executing all summer 1NE/CO Events & Activities;
- Drive and finish already planned events on the 1NE/CO calendar;
- Bonnaroo Outreach Attendance Required
- Calling, emailing, and interacting with vendors for event planning;
- Calling, emailing, and interacting with volunteers for events;
- Planning, ordering, and shopping for needed supplies for events;
- Setup and teardown of all Friday night 1NE/CO events;
- Assist with all outreach events;
- Be a leader in Luau/Mud Run setup and teardown;
- May Attend Dominican Republic/Josiah's House Mission Trip. This includes assisting the Young Adults Ministry Assistant with all trip details;
- Co-lead the 1NE Sunday Morning Woman or Men's Bible Study. This includes prep work and recruitment;
- Assisting other ministry areas as approved by the Young Adults Pastor
- VBS Volunteering Required

Education and Experience

This position requires a person who loves Jesus and has a passionate heart for His harvest. Previous experience as a volunteer or participant in Grace Chapel's Young Adults Ministry/Community Outreach is required.