



Job Title: Young Adults/CO Intern	Created on: 4/3/18
Reports To: Young Adults/CO Pastor	Last Updated: 3/2/2020

General Description

The Young Adults/Community Outreach Intern is responsible for assisting the ministry team with all planning, preparation, and execution of all summer ministry related events.

Essential Job Functions

- Planning, organizing and executing all summer 1NE/CO events and activities;
- Execute and finish already planned events on the 1NE/CO calendar;
- Help with the creation and distribution of digital content for 1NE's social media;
- Write engaging captions for social media posts;
- Assist in planning and participate in Bonnaroo outreach event;
- Calling, emailing, and interacting with vendors for event planning;
- Calling, emailing, and interacting with volunteers for events;
- Planning, ordering, and shopping for needed supplies for events;
- Setup and teardown of all Friday night 1NE/CO events;
- Assist with all outreach events;
- Be a leader in Luau/Mud Run setup and teardown;
- Participate with planning and attend mission trips as needed;
- Co-lead the 1NE Sunday morning Women or Men's Bible Study. This includes prep work and recruitment;
- VBS Volunteering Required
- Assisting other ministry areas as approved by the Young Adults Pastor

Education and Experience

This position requires a person who loves Jesus and has a passionate heart for His harvest.