



Job Title: Tech Ministry Intern	Created on: 5/25/16
Reports To: Brant Rohwer	Last Updated: 5/3/2021

General Description

The Tech Intern is responsible for assisting the Tech Ministry team with all preparation and execution of tech needs for Sundays, Wednesdays, special events and other summer activities. This includes but is not limited to assisting with audio, video, and production needs of the church staff

Essential Job Functions

- Assist with the set-up of the Sanctuary and Chapel venues for Sunday services and any special events;
- Acts as a utility team member for audio/visual projects and work.
- Assist the Tech team with any video projects for various ministry needs.
- Assisted the team in testing equipment to determine technical quality. This includes:
 - a campus wide stress test on all gear by Thursday of each week;
 - Pre-Service Check of all gear on Sunday mornings and before special events;
- Assisting with any check-in computer issues
- Assisting with the tech and production needs of the Youth and Children's ministries
- Training on the audio/visual equipment in the Chapel, Youth, and Children's rooms
- Training on using ProPresenter in the Youth and Children's rooms
- Effectively communicates with staff members;
- Contributes to team effort by accomplishing related results as needed;
- Other duties and responsibilities as assigned by the Director of Technology and Production.

Education and Experience

- This position requires a person who loves Jesus and has a passionate heart for His harvest.
- Ability to be on feet for up to 8 hours a day.
- Ability to lift up to 50 pounds.
- Ability to walk, stand, kneel, stoop and manual dexterity.