



Job Title: HSM Worship Leader	Created on: 02/18/2021
Reports To: High School Pastor	Last Updated: 04/20/2021

General Description

The HSM Worship Leader is responsible for advancing the mission of the High School Ministry, leading the HSM worship community, and discipling students to use their musical gifts for the Kingdom of God.

Essential Job Functions

- Leading worship, preparing for services, stewarding worship ministry materials, recruiting and developing worship team members, teaching, and discipleship.
- Other duties and responsibilities as assigned by the High School Pastor.

Worship Leading

- Lead worship at least once a month for a Sunday and Wednesday service.
- Lead worship at all camps, mission trips, worship nights and special events.
- Join with the Sanctuary Team for Before the Throne and for other special events and services when requested by Worship Pastor.

Service Preparation

- Organize and regularly update our Teams in Planning Center and help get new students up on the Services and Prime MultiTrack Apps.
- Schedule musicians, singers and tech for all services and events.
- Send reminder texts and/or emails about upcoming services, and schedule replacements if necessary
- Manage and operate Planning Center & Prime Multi-track Apps
- Upload set lists to Apps in advance for students to practice with.
- Oversee all audio/visual tech and stage set up as when needed.
- Oversee and coach rehearsals on Sunday mornings and Wednesday nights.
- Coordinate with HSM Pastor and student worship leaders to choose songs that are in alignment with Grace Chapel's theology and are applicable to the weekly message.
- Assist student worship leaders with choosing keys, planning song-flow and delegating songs to singers on their teams.

Recruiting and Development

- Identify, connect with, and recruit musically inclined students to serve in the high school worship ministry.
- Schedule, promote and oversee quarterly auditions.
- Train all musician and singers to use and steward HSM equipment. (Instruments, Kemper Profilers, Mainstage, In-ears monitors, etc...)
- Strategically organize the students into set worship teams taking into account each student's talent level, spiritual maturity and availability and choose a student to lead each team.
- Intentionally disciple and pour into each worship team leader and help them to raise up and disciple other students they see as potential team leaders in the future.
- Recruit students to serve on the tech team and connect them with our tech staff members to be trained and mentored.
- Film and upload the worship sets each week and send them to the team leaders as a training tool to review with their bands.



- Work together with the students who aren't quite ready to be on a team to assess and identify areas of needed growth and equip them with the proper tools and encouragement to help them improve.
- Clearly, effectively and regularly communicate vision, mission, culture and expectations. Lead by example, by demonstrating it both on and off stage.
- Keep students accountable to living lives that are above reproach. Help navigate interpersonal conflicts and sin issues and involve parents or other staff members when appropriate.
- Coordinate with the leaders of MSM, 1NE, and the Sanctuary Team to plan, promote and recruit teachers for quarterly Worship Workshops.
- Continually curate a "master list" of the songs that we currently sing in HSM and update our Spotify Playlists accordingly.
- Equip the students with resources, books and/or curriculum that will help them grow in their gifts and spiritual maturity.

Teaching/Discipleship

- Develop, prepare and lead teachings for events and services. This position will step into the teaching role on Sunday and Wednesday when the HSM pastor is scheduled in other places or unavailable to teach.
- Lead a small group on Wednesday nights and connect with your students during the week.
- Host services, make announcements, and give the call to worship when asked to by the HSM Pastor.

Stewardship

- Responsible for maintaining and keeping track of all HSM's musical and tech equipment.
- Responsible for keeping the worship closet clean and organized.
- Responsible for keeping the barn stage clean and tidy.
- Responsible for developing and stewarding the HSM Worship Budget

Skills and Experience

- This position requires a person who loves Jesus and has a passionate heart for His harvest.
- Ability to prioritize projects/responsibilities.
- Good verbal and written communications.
- A passion for musical worship and discipleship of the next generation.
- Pays close attention to detail and is deadline oriented.